

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 23-74

Date Received: April 25, 2023

Title: BCAR Template Update

Initiator Name: Jordan Mechanic

Initiator Organization Name / Routing Code:

Office of Investment Planning & Analysis - Business Case Division, AFI-100

Initiator Phone: 202-267-0133

ASAG Member Name: Jordan Mechanic

ASAG Member Phone: 202-267-0133

Policy and Guidance: (Please check only one box)

- | | |
|---|---|
| <input type="checkbox"/> Policy | <input type="checkbox"/> Procurement Tools and Resources |
| <input type="checkbox"/> Guidance | <input type="checkbox"/> Real Property Templates and Samples |
| <input type="checkbox"/> Procurement Samples | <input type="checkbox"/> Procurement Clauses |
| <input type="checkbox"/> Procurement Templates | <input type="checkbox"/> Real Property Clauses |
| <input type="checkbox"/> Procurement Forms | <input checked="" type="checkbox"/> Other Tools and Resources |
| <input type="checkbox"/> Procurement Checklists | |

Summary of Change:

Inclusion of new language in the cost section of the BCAR templates. The new language is, "Additionally, this section should include a table that depicts in total and on an annual basis the number of AJW-2 federal FTEs and/or AJW-2 support contractor FTEs performing implementation activities consistent with the FTEs depicted, or will be depicted, in the Corporate Work Plan (CWP). The table should also include the dollars required for AJW-2 materials purchases and/or support contractor travel and labor."

Additionally, updating the Sustainment/Tech Refresh Portfolio to say "Sustainment/Tech Refresh Portfolio" where needed.

Reason for Change:

The change is to specifically state that AJW required funding/resources need to be included in the document.

Development, Review, and Concurrence:

Jordan Mechanic -- IP&A

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Ryan Brode -- AJM-1
John Kaley -- AJW-26

Target Audience: Investment Analysis Teams

Briefing Planned: Yes.

ASAG Responsibilities: Review and Comment.

Section / Text Location: Acquisition Planning & Control Documents, Toolkit - Business Case

The redline version must be a comparison with the current published FAST version.

☒ I confirm I used the latest published version to create this change / redline

or

☐ This is new content

Links: https://fast.faa.gov/AMSBB_Business_Case_Templates.cfm

Attachments: Redline and final documents.

Other Files: N/A.